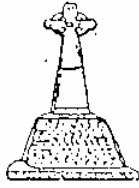


# BRYMBO



## CYNGOR CYMUNED      COMMUNITY COUNCIL

**Bethan M Hughes Clerk and Financial Officer**

15 Chestnut Avenue Wrexham LL12 7HS

MINUTES OF THE MEETING OF BRYMBO COMMUNITY COUNCIL HELD ON TUESDAY 10<sup>TH</sup> MAY 2022 AT BRYMBO SPORTS AND SOCIAL COMPLEX

Present (Chairman) Cllr P Rogers

Brymbo Ward- Councillors D Ashworth, K Mathews and L Prince,

Tanyfron Ward- Councillors D Griffiths and G Hughes

Bwlchgwyn Ward- Councillors D Marsh, R McNeil and M Peacock

County Borough Councillors G Brown, P Rogers and J Wellens

Apologies Councillors- S Rawlinson, D Roberts and J Barton.

The minutes of the meeting held on Tuesday 4th April 2022 were confirmed as a true record and signed by the Chair.

DECLARATION OF INTEREST-None

***The Clerk told members that the Agenda would be slightly different from next month as there were now 3 CBC's. Each CBC would be allocated approx. 5 minutes to give their monthly report. In future all members should now contact their ward CBC with any issues that needed to be addressed rather than wait until the next meeting. All issues relating to CBC would not now be brought up at future meetings. The Clerk would circulate all contacts to members in order for this to be implemented. Any issues with roads, signs and matters of a similar nature would come under this. Any issues with footpaths, lights etc. should also now be sent to the appropriate rep. rather than brought up at the meeting. The CBC's could then report any progress made, under their report.***

### 2. POLICING

The police attended the meeting and said they were hopeful to be able to attend every 3 month's depending on shifts and workload. They said they were keen to work with the local Community and Councillors. The Chair said he would circulate their contact details to members.

### 3. COUNTY BOROUGH COUNCILLOR'S REPORTS

The Chair said that there were now 3 CBC's representing the wards. He welcomed them. CBC Brown and CBC J Wellens introduced themselves. CBC Rogers told members that Heritage Way was due to open the next day. With regards to the Health Centre this was nearly completed and the lease due to be signed upon completion of the building work. CBC Rogers said that there were 4 retail operators

looking at the former steelworks site with one looking to build a petrol station. He said that there was not very much to report as the election period had taken up the previous 6 weeks. He said that Gareth Mathews had now taken over from Andy Hughes at WCBC and therefore any issues would now be looked into by him

#### 4. ROADS

Cllr Griffiths asked about the progress of the village signs in Tanyfron. The Chair said that the CC would now need to take this on board themselves. He would contact Cllr Griffiths with contact details of firm's who could carry out the work .Cllr McNeil asked about the school barriers, the Chair said that now Gareth Matthews was in place he would ask him to look into it. Bwlchgwyn Councillor's and CBC Wellen would meet to discuss all the issues that needed attention around the village, including overgrown hedgerows.

#### 5. BUS SHELTER SERVICES AND STOPS

No further information

#### 6. PLAYING FIELDS AND PLAYGROUNDS

The Chair and Cllr McNeil said that the play area in Bwlchgwyn need attention. The Clerk would e-mail Carla Hughes to see what could be done. Cllr Mathews said that the markings on the pitch at Bronwens Green needed to be adjusted.

#### 7. FOOTPATHS/LIGHTING

Cllr Griffiths said that the handrail by the steps in Tanyfron had collapsed and needed replacing.

#### 8. WAR MEMORIAL/CHURCHES

The Clerk had only received one tender for the maintenance of Bwlchgwyn War Memorial. Members agreed to accept it as it was significantly lower than the previous tender earlier in the year. Cllr Mathews asked that St. Mary's Church in Brymbo be placed on the Agenda for the next meeting.

#### 9. PLANNING

CREATION OF OFF ROAD PARKING AREA#LAND OFF GLEN WAY BRYN  
GWENFRO TANYFRON  
P2022/0333-No observations

VARIATION OF CONDITION 2 OF PLANNING PERMISSION P/2021/0466 TO  
AMEND APPROVED PLANS#RED ROOFS VICARAGE ROAD BRYMBO  
P/2022/0354 –No observations

#### 10. INTERNAL AUDIT REPORT/ANNUAL RETURN

The Clerk read out the internal audit report from JDH Business Services. There were 4 issues raised.

Issue 1-The Financial Regulations had been amended but not been formally approved by the Council .Follow up- At the AGM earlier the financial regulations had been amended again as requested by the Internal Auditor and had now been formally adopted.

Issue 2- The Council had set a threshold the previous year for market testing value for money of contracts at £15,000.00 this was substantially in excess of the amount included in the NALC/OVW model financial regulations (which was £3000.00). The Internal Audit noted that the Council should review the threshold with a view to setting a threshold for market testing by securing three quotations at a more realistic level that reflected the scope and activity of the Council .Follow up-The Council (at the AGM) had unanimously agreed to reduce the threshold from £15000.00 to £3000.00.

Issue 3-Recurring issue: The general serves (non-ear-marked) at 31/03/2021 exceeded 12 months of net operating expenditure. The Internal Audit said the Council should review their reserves and identify as ear-marked reserves any balances being retained for specific projects. The Council should consider taking actions to reduce the general reserves. Follow up-Members said that there were now 3 Cllr's in Bwlchgwyn and approx.£22500.00 had been spent, however there was still an amount outstanding that needed to be spent on a project for Bwlchgwyn as had been previously agreed a number of years before. The 3 Councillors said that they would discuss options. The Chair asked if they could bring something to the September meeting for formal approval by full Council.

Issue 4- The Christmas lights had been added to the Asset Register at the gross purchase price. These should have been added at the purchase cost net of VAT. The value should therefore be amended. Follow up- The Clerk would amend the Asset Register.

Follow up of 2020/2021 internal audit recommendations.

Lighting contract: The Council had awarded the lighting contract to the current maintenance contractor however should ensure that the current contract is reviewed periodically to ensure value for money. Members had agreed at the previous meeting that they would be looking to put the lighting contract out to tender in the coming year.

Budgetary control: This had been partially implemented, however the Clerk had provided the External Auditor of issues with health and safety which needed to be addressed and monies spent (Bronwens Green)General Reserves: Outstanding Clerk's Contract: Had not been provided however the Clerk had provided it to the External Auditor.

The Clerk said that as yet she had still not received the External Audit back after sending it in July last year. Work had begun on the Audit but she had not heard anything since February 2022.

It was proposed by Cllr Mathews and seconded by Cllr Ashworth that the Annual Return be approved by Council. A vote was taken. All were in favour. The documentation with regard to the External Audit would now be sent to the Auditors. The Clerk and Chair signed the Annual return.

## 11. ACCOUNTS FOR PAYMENT

3831	EASILY LTD	DOMAIN REGISTRATION	18.00
3832	WCBC	REPAIRS PLAY AREA BWLCHGWYN	107.14
3833	SCOTTISH POWER TYF MUGA		108.58
3834	B HUGHES	SALARY	*

3835	SHERRATTS BRONWENS GREEN	327.70
3836	BRYMBO SPORTS COMPLEX ROOM HIRE	75.00
3837	CHILDREN'S AIR AMBULANCE DONATION	300.00
3838	FAMILY FRIENDS DONATION	300.00
3839	JONES LIGHTING MAINTENANCE	239.99
3840	B HUGHES REFUND OF POSTAGES	10.95
3841	SCOTTISH POWER BRON GREEN	86.25
3842	SCOTTISH POWER ENERGY	1102.62
3843	BVHA WINDOW/DOOR REPLACEMENT	12500.00
3844	JDH BUSINESS SERVICES INTERNAL AUDIT	270.00

The meeting closed at 8.01p.m

Signed ..... Chairman